

SIO Rhythm Portal “How-to” Language:

“How do I login to the SIO Membership Portal?”

1. Select “login” in the upper right corner of the SIO website.



2. Input your username and password into the respective fields and select “Log In”. If you cannot remember your password, select the “Don’t remember your password?” link below the password field.

A screenshot of the SIO Portal login form. At the top is the SIO logo and the text 'SIO Portal'. Below this are two tabs: 'Log In' (selected) and 'Set Up an Account'. The form contains two input fields: the first for an email address with the placeholder 'jdoe@institution.org', and the second for a password, represented by a series of dots. Below the password field is a link that says 'Don't remember your password?'. At the bottom of the form is a large blue button with the text 'LOG IN >'.

3. Upon logging in to the new website for the first time, you will be prompted to update your account information including your name, contact information, and institution/organization.

“How do I see my SIO membership information?”

1. After logging in to your SIO Central Account, you will be redirected to the SIO member portal where you can view your SIO Membership, financial transactions, event registrations and access the SIO Learning Center. You will see your membership type and status as indicated below.



[BACK TO SIO WEBSITE](#)

[ACCOUNT HOME](#)

[MEMBERSHIP](#)

[EVENTS](#)

[AWARDS](#)


[PROFILE](#)

[FINANCIALS](#)



Hannah Muerhoff #5169 ▾

Welcome to the SIO Online Portal



Hannah Muerhoff
SIO / Operations Manager
hmuerhoff@sio-central.org
330 N. Wabash Avenue
Suite 2000
Chicago, IL 60611
(312) 673-5369


Membership Type:
Staff
Staff Membership


Membership Status:
Active


Joined:
7/6/22 (a year ago)


Expiration:
-


Your International Society :
[Asia-Oceanic Chapter](#)

 Membership

 Chapters and Sections

 Event Registration

 Financial

 Learning Center

“How do I renew my membership?”

1. Sign into your SIO portal.


2. Select “Membership” then select “Join/Renew.”



- MY MEMBERSHIP OVERVIEW
- JOIN/RENEW
- MEMBERSHIP DIRECTORY
- CHAPTERS AND SECTIONS CENTER
- JOIN CHAPTER
- JOIN SECTION

HM Hannah Muerhoff #5169

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Staff Membership


Membership Status:
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Joined:
7/6/22 (a year ago)


Expiration:
-

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3. Complete the renewal application form and submit payment information to complete your renewal. You will receive a confirmation email upon successful completion of the renewal process.

“How do I set up auto-renewal for my current membership?”

1. Sign into your SIO Portal.
2. Select “Membership” on the right-hand side.

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Membership Type:
Staff
Staff Membership

Membership Status:
Active

Joined:
7/6/22 (a year ago)

Expiration:
-

Your International Society :
[Asia-Oceanic Chapter](#)

Membership

Chapters and Sections

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Financial

3. Under the “What Would You Like to Do” prompt on the right-hand side, select ‘Set up Auto Renewal.’

Membership Overview

Hannah Muerhoff
SIO / Operations Manager
hmuerhoff@sio-central.org
330 N. Wabash Avenue
Suite 2000
Chicago, IL 60611
(312) 673-5369

Membership Type:
Staff
Staff Member

Membership Status:
Active

WHAT WOULD YOU LIKE TO DO?

[Update my Profile](#)
[Set up Auto Renewal](#)
[Go Home](#)

4. Add either a Credit/Debit Card or Checking Account Information.
5. Save Changes.

“How do I join the Asia-Oceanic Chapter?”

As part of SIO’s efforts to advance interventional oncology as the fourth pillar of cancer therapy worldwide, the society established its first regional chapter: the Asia-Oceanic Chapter. Chapter membership is open to all SIO members who reside in the Asia-Oceanic region. Follow the instructions below to join.

1. Sign into your SIO Portal.
2. Select “Chapters and Sections”:

The screenshot shows the SIO portal interface. At the top left is the SIO logo (Society of Interventional Oncology). The navigation bar includes: BACK TO SIO WEBSITE, ACCOUNT HOME, MEMBERSHIP, EVENTS, AWARDS, PROFILE, and FINANCIALS. The MEMBERSHIP dropdown menu is open, showing options: MY MEMBERSHIP OVERVIEW, JOIN/RENEW, MEMBERSHIP DIRECTORY, CHAPTERS AND SECTIONS CENTER, JOIN CHAPTER, and JOIN SECTION. A red arrow points to the CHAPTERS AND SECTIONS CENTER option. On the right, a user profile for Hannah Muerhoff (#5169) is visible. Below the navigation is a large purple heading: "Welcome to the SIO online portal". Underneath, there is a user profile card for Hannah Muerhoff, SIO / Operations Manager, with contact information. To the right of the profile are two main menu items: "Membership" and "Chapters and Sections".

3. Click the “Select” button that corresponds to “Join a Chapter”, then click “Next”:

Complete the Process to Join

The screenshot shows a selection screen titled "What would you like to do?". It has three rows, each with a text label on the left and a "SELECT" button on the right. The rows are: "Emeritus Member", "Join a Chapter", and "Join/Renew SIO Membership". A red arrow points to the "SELECT" button for "Join a Chapter".

What would you like to do?	
Emeritus Member	SELECT
Join a Chapter	SELECT
Join/Renew SIO Membership	SELECT

NEXT

4. Select the Asia-Oceanic Chapter from the drop-down menu, then click “Next”:

Complete the Process to Join

Select Your International Society

Select a international society:

select a international society

International Society

Asia-Oceanic Chapter

CANCEL

NEXT

Chapter Form

5. As there is no fee associated with Asia-Oceanic Chapter membership, select “Next” to proceed to the next page:

Complete the Process to Join

No payment is due at this time.

BACK

CANCEL

NEXT

Section Form

6. Select "Process Order" button to complete your Chapter sign up:

Complete the Process to Join



Heads up! Your order is not yet complete! Review the information below and click the **Process** button at the bottom of the screen to complete your order.

Item	Quantity	Unit Price	Total
Chapter	1	\$0.00	\$0.00

Subtotal:	\$0.00
Shipping:	\$0.00
Taxes:	\$0.00
Less Discounts	-\$0.00
Total:	\$0.00

Payment Method:

No payment is required.

Payment Amount:

\$0.00


BACK

CANCEL

PROCESS ORDER

7. Upon completing your enrollment, you will see the Chapter listed on your membership Account Home profile:

Welcome to the SIO Online Portal

 **Hannah Muerhoff**
SIO / Operations Manager
hmuerhoff@sio-central.org
330 N. Wabash Avenue
Suite 2000
Chicago, IL 60611
(312) 673-5369






Membership Type:
International Member
International Member

Membership Status:
Active

Joined:
8/23/23 (14 hours ago)

Expiration:
12/31/23 (in 4 months)

Your International Society :
[Asia-Oceanic Chapter](#)

-  Membership
-  Chapters and Sections
-  Event Registration
-  Financial
-  Learning Center

“How do I join the Resident and Medical Student Section (RMSS)”?


The Resident and Medical Student Section (RMSS) was designed to provide a forum and increase membership in the medical student and resident populations society. Moreover, this section provides resources for professional development and engagement as well as a leadership pathway within the society. Its goal is to assist residents and fellows in their transition from trainees to young practicing Interventional Radiology (IR) physicians practicing and specializing in IO treatments. Follow the instructions below to join.

- 1. Sign into your SIO Portal.**

2. Select "Membership":



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330 N. Wabash Avenue
Suite 2000
Chicago, IL 60611
(312) 673-5369


Membership Type:
Staff
Staff Membership


Membership Status:
Active


Joined:
7/6/22 (a year ago)


Expiration:
-

Your International Society :
[Asia-Oceanic Chapter](#)

 Membership

 Chapters and Sections

 Event Registration

 Financial

3. Select "Join Resident and Medical Student Section":



Membership Overview



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hmuerhoff@sio-central.org
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(312) 673-5369

WHAT WOULD YOU LIKE TO DO?

- [Update my Profile](#)
- [Emeritus Member](#)
- [Join Resident and Medical Student Section](#)
- [Join/Renew SIO Membership](#)
- [Set up Auto Renewal](#)
- [Go Home](#)

4. Click the “Select” button and proceed to the next page:

Complete the Process to Join

Section Selection

SIO Resident and Medical Student Section (RMSS)

SIO Resident and Medical Student Section (RMSS)

Section Form

5. As there is no fee associated with RMSS membership, select “Next” to proceed to the next page:

Complete the Process to Join

No payment is due at this time.

Section Form

6. Select "Process Order" button to complete your RMSS sign up:

Complete the Process to Join



Heads up! Your order is not yet complete! Review the information below and click the **Process** button at the bottom of the screen to complete your order.

Item	Quantity	Unit Price	Total
Section	1	\$0.00	\$0.00

Subtotal:	\$0.00
Shipping:	\$0.00
Taxes:	\$0.00
Less Discounts	-\$0.00
Total:	\$0.00

Payment Method:	Payment Amount:
No payment is required.	\$0.00

BACK

CANCEL

PROCESS ORDER

7. Upon completing your enrollment, you will see the section listed on your membership Account Home profile:

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Hannah Muerhoff
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hmuerhoff@sio-central.org
330 N. Wabash Avenue
Suite 2000
Chicago, IL 60611
(312) 673-5369

Membership Type:
Resident Member
Resident Member

Membership Status:
Active

Joined:
8/23/23 (13 hours ago)

Expiration:
12/31/23 (in 4 months)

Your Section :
[SIO Resident and
Medical Student Section
\(RMSS\)](#)

Membership

Chapters and Sections

Event Registration

Financial

“How do I access the SIO Learning Center”?

1. After logging in to your SIO Central Account, you will be redirected to the SIO member portal where you can view details regarding your SIO Membership, financial transactions, event registrations and access the SIO Learning Center.
2. Select the button labeled “SIO Learning Center” to browse current offerings.

Jackie Seijo
SIO / Business Operations Associate
jseijo@sio-central.org
Chicago, IL 60611
000-000-0000

Membership Type:
Staff
Staff Membership

Membership Status:
Active

Joined:
6/7/22 (a year ago)

Expiration:
-

Membership

Chapter

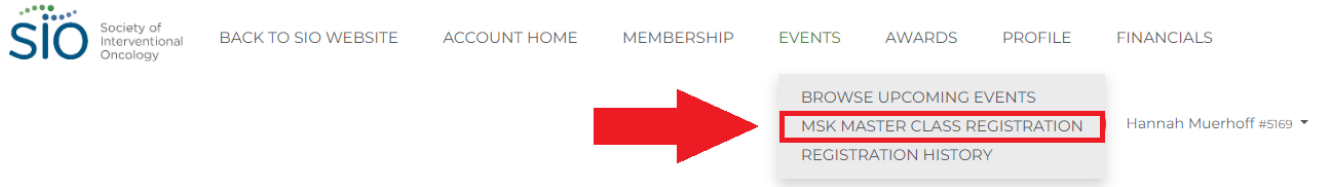
Event Registration

Financial


Learning Center


“How do I register for an event”?


1. After logging in to your SIO Central Account, you will be redirected to the SIO member portal. Click on the option for “Events” and select an event for which to register.



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 Membership

 Chapters and Sections

2. From the registration page, select your registration package and follow the prompts to complete the registration form.

2023 Regional MSK Master Class Registration

[Home](#) | [Rates & Deadlines](#) | [Registration](#)

Select Your Registration Type:

SIO Member	<input type="button" value="SELECT"/>
Industry Sponsor	<input type="button" value="SELECT"/>
Physician Nominee	<input type="button" value="SELECT"/>

3. Submit payment information to complete your registration. You will receive a confirmation email upon successful completion of the event registration process.

- Once you have successfully completed the event registration process, you can view your registration details by selecting Events > Registration History as indicated below:



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- [BROWSE UPCOMING EVENTS](#)
- [MSK MASTER CLASS REGISTRATION](#)
- [REGISTRATION HISTORY](#)




Registration History

Date ▾	Event ↕	Fee ↕	Status ↕
8/22/23	MSK Master Class 2023	\$1.00	Active

“How do I see my Transaction History and download invoices?”

- Sign into your SIO Portal.
- Select “Financial” on the right-hand side.

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Membership Type:
Staff
Staff Membership

Joined:
7/6/22 (a year ago)

Membership Status:
Active

Expiration:
-

- [Membership](#)
- [Chapters and Sections](#)
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- [Financial](#)**
- [Learning Center](#)



- Select the Invoice you would like to see.

My Financial Overview

Open Balance	Credit Balance	Account: Hannah Muerhoff	
\$675.00	\$0.00		
Open Invoices			
Date 8/22/23	Invoice <u>Invoice #1000027</u>	Total \$675.00	Balance Due \$675.00
Recent Payments			

4. Select View Printable Invoice

View Invoice



VIEW PRINTABLE INVOICE

INVOICE

Invoice #	1000027
Date:	8/22/23
Due:	9/21/23

Bill To:
Hannah Muerhoff
SIO
330 N. Wabash Avenue
Suite 2000
Chicago, IL 60611

Qty	Product Description	Unit Price	Total
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